

<u> OFS Filing System – Online Appeals</u>

Introducing the new and improved experience for all your Online Filing needs.

We hope you will find this service easy and convenient. Our objective is to have you complete your online appeal in the comfort of your home or office, avoiding inconvenient security lines, aggravating traffic and the expense and annoyance of parking your vehicle.

Your privacy is very important to the county. The online filing process is safe and secure. Verify that your connection is encrypted. Neither your Appeal information nor your personal information is stored on this web server, and once submitted, it cannot be accessed.

Should you have any questions, please contact the County offices at telephone number (XXX) XXX-XXXX or email the office at county.org



STEP BY STEP INSTRUCTIONS

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Property Search

Search for your property using your Name, Address or Map & Parcel

		Quick Search	Advance
 Real Estate Personal Property 	Options	Owner Owner Address	÷
		Map & Parcel	a to uispiay



Search Results

Your search results will display all the parcels that match the option you chose. Each parcel will contain the Parcel ID, Location Address, Property Account Number and Owner Name. Click on the <u>blue parcel ID</u> to view your property.

	Quick Search Advanced S	earch		
☑ Real Estate □ Personal Prope	Options Owner 🗢 Kim	٩		
Export Search Results				
≪ < [1] 2 >>>		Rows per page: 10 💌		
	0012 0000 2729 KIMBALL JOHN H, III T/E, KIMBALL KATHRYN M, T/E 17 POCAHONTAS WAY LYNNFIELD	Total Appraised:\$904,500.00 Land Size:0.918 acres Land Use:101 - One family		
	0024 0000 1589 BALL-KIM RLTY TRST OF 618 MAIN, KIMBALL JOHN H SR TRUSTEE 618 MAIN ST LYNNFIELD	Total Appraised:\$736,100.00 Land Size:1.484 acres Land Use:101 - One family		
	0029 0000 0478 ALBANESE KIMBERLY WHITWORTH, ALBANESE JAMES M 9 FOREST HILL AVE LYNNFIELD	Total Appraised:\$676,400.00 Land Size:0.370 acres Land Use:101 - One family		



Property Card

Your Property Card will contain all the appraisal information pertaining to your parcel. To start the appeal process, choose the Review/Appeal tab

Search Property Summary Page	Printable Property Record Card	Building and Improvement Details	Historical Data	Review/ Appeal	Google/ Bing Maps
GENERAL PROPERTY INFORMATION		Card 1 of 1 MAP TOOLS			
Map & Parcel:0029 0000 0478					
Location:9 FOREST HILL AVE					
Current Owner: ALBANESE KIMBERLY WHITWORTH					
		Comper Sale:	s Search Picto	metry Aeriel Photos	MetroMaps
Mailing Address:9 FOREST HILL AVE					
Legal Description:					
Tax District:1 %View Tax Record					
Assessment Classification:ONE FAM					
Legal Reference:12934-476 %View Deed					
Sale Price:\$1					
*This classification is for assessment nurnoses only and	is not a zoning designation nor	does it speak to the legality of the curr	ant use of the subject pror	perty	
This classification is for assessment purposes only and	is not a zoning designation, nor i	ubes it speak to the legality of the curry	ent use of the subject prop	ierty.	

Appeal Process

Now you are ready to start your appeal. Before you move forward, please be sure you are using the appropriate version of your browser.

File Informal Review

You should use the appropriate version of your browser of choice. Apple Safari users should use version 14 or higher. Google Chrome users should use version 57 or higher. Microsoft Edge users should use version 15 or higher. Mozilla Firefox users should use version 59 or higher.

For Mobile users or Tablet users use the following. Apple IOS (Safari) users should use version 14 or higher. Google Android (Chrome) users should use version 8 or higher.



File Informal Review

To begin your appeal, you must agree to the Terms and Conditions by checking the Accept box. You can read the Terms and Conditions by clicking on the link. After you have accepted the Terms click the File Now!

Request a Review			
Easily file and manage your Review(s) online			
Accept Terms Conditions			
File Now!			
SELECTED PROPERTY			
Parcel ID:025 08 0 011.00			
Property Owner:SROA 307 S MAIN TN, LLC			
Property Location:305 S MAIN ST			
Fiscal Year:2020			
Land Value:\$615,200			
Building Value :\$2,284,800			
Total Value:\$2,900,000			

Tell Us About You

<u>NOTE</u>: The red asterisk indicates the field must be filled in ***** = Required

- 1. Please use the dropdown menu to select your relationship to the Propery Owner
- 2. Select Yes or No to participate in the Resolution Center, this center enables you to follow the appeal process, upload additional documents and reprint your appeal receipt if needed
- 3. Enter your First Name, Last Name, Daytime Phone Number and Email Address (email is only needed if you participate in the resolution center)

= Required	
1. What is your relation t	the Property Owner?
Select	v *
2. The Resolution Center	llows you to do the following from the comfort of your own home or office, after you file your informal revie
Securely upload more Respond to questions	supporting files; PDF's documents, photos, etc he assessor's office may have about your request.
Would you like to participa	e in the Resolution Center ?
(To Access these benefits,	vou will need to provide a valid email address.)
O Voc @ No +	
3. Please provide us with	your contact information
3. Please provide us with First Name:	your contact information Last Name:
3. Please provide us with First Name:	your contact information Last Name: Last name
3. Please provide us with First Name: First name Daytime Telephone:	your contact information Last Name: Last name
3. Please provide us with First Name: First name Daytime Telephone: (555) 555-5555	your contact information Last Name: Last name
3. Please provide us with First Name: First name Daytime Telephone: (555) 555-5555 PROPERTY OWNER FULL	your contact information Last Name: Last name
3. Please provide us with First Name: First name Daytime Telephone: (555) 555-5555 PROPERTY OWNER FULL SUMMERS, SALLY C.	your contact information Last Name:



Tell us about the Informal Review Request

NOTE: The red asterisk indicates the field must be filled in * = Required

Welcome Find Your Property Request Review	sout You) Informal Request) Review and Submit)
Tell us about the Informal Review Reque	st
≢ = Required	
4. The classification should be:	
Select	•
NOTE: The classification determines the assessed v how to apply for Exempt status please contact our	alue, i.e. Residential 25% of appraised, Commercial 40% of appraised, Multi-family units containing 2 or more rental units are considered commercial. If you need information on office at 615-862-6080. You can not apply for Exemption through the Resolution Center.
5. The appraisal was incorrect, due to Property Characteristics Value Too High Value Too Low Land Characteristics	
6. If similiar properties have been sold in your n O I need help finding similiar properties that hav O I have already found similiar properties that h O I have already found similiar properties that h.	eighborhood, please provide the sale information. e been sold in my neighborhood awe been sold in my neighborhood using COMPER Sales Search ave been sold in my neighborhood not using COMPER Sales Search
7. If the property was purchased since January 1	, 2013 please provide the following:
(To Access these benefits, you will need to provide	a valid email address.)
Purchase Date	Purchase Price
8. If the property is rented please provide Annua Annual Gross Rent	al Gross Rent:
9. Please enter your opinion of the fair market v Value	value of the property as of January 1, 2020:
	•

4. Using the dropdown menu, pick the classification that best describes your parcel.

Welcome Find Your Property Request Review About	ut You Vinformal Request R
Tell us about the Informal Review Request	
★ = Required	
4. The classification should be:	
Select	~ *
Select 0 1 AGRICULTURE OSAP COMMERCIAL D EXEMPT FARM	.e. Residential 25% of appr at 615-862-6080. You can r
INDUSTRIAL ASSESSED OUT OF COUNTY COMMON AREA/OPEN SPACE P RESIDENTIAL FOREST UTILITY Z	orhood, please provide tl n sold in my neighborhood en sold in my neighborhoo en sold in my neighborhoo i please provide the follo
Purchase Date	Purchase Price
	**
8. If the property is rented please provide Annual Annual Gross Rent	Gross Rent:



- 5. The appraisal was incorrect gives you four different options to provide the information you believe to be correct.
 - <u>Property Characteristics</u> When you choose this radio button, a grid will display with the information the Property Appraiser has on file. Enter the information you believe to be correct along with any notes.

5. The a ✓ Prope Please s	5. The appraisal was incorrect, due to * Property Characteristics Please select the applicable characteristics and provide your value and / or notes relavant to your request					
	Characteristic	Our Info	Your Info	Notes		
	Total Finished Area (Living Area)	1920				
0	Condition	Good				
	Bedrooms	3				
	Plumbing Fixtures	0		Å		

• <u>Value Too High</u> – The text box allows you to explain why you feel the value is too high on your parcel.

☑ Value Too High	
500 Characters Remaining	~

• <u>Value Too Low</u> – The text box allows you to explain why you feel the value is too low for your parcel.

Value Too Low		
500 Characters Remaining		

• <u>Land Characteristics</u> - The text box allows you to explain why you feel the land characteristics are not correct.

Land Characteristics	
500 Characters Remaining	A



- 6. There are several ways to provide information on parcels in your neighborhood that have recently sold
 - You can use the first radio button to launch the Comper search, this tool will use your location address to display comparable sales in your neighborhood. If you find a parcel you want to use, click the *Add Comp button. You can select as many comparable sales as you want.

Once you are done selecting parcels as comparable, you can click the Save Comparables (PDF) button, a PDF will download to your local hard drive or desktop. You can then upload the comp using the browse and upload function.

Refine By: Distance - Lh	ring Area 🛥 🛛 Year Built 🛥	Baths + My	Neigborhood 👻	Sale Date 2020-0	-01 - 2021-12-1	11 - My 8	Property Type + Foun	dation 👻 Exterior Wa	di	
ibject Property	Comparables: En	Pty +	Eos	pettown	250	Мар	Satellite		Cottontown	
Distance: N/A Sale Date: N/A App.Value/SqFt: 5157.38	Living Area: 1,464 Property Type: SINGLE FAMILY Neighborhood: LICKTON PIKE				0	Creenboer				
Nearby Sales	Sort +	Pasta	ant View			Rit		(76)		
2459 Baker Rd	WAdd Comp \$315,000	1 4						-		
Distance: 0.66 miles Sale Date: 10 Mar 2020 SalePrice/SgFt: \$177.46	Living Area: 1,775 Property Type: SINGLE FAMILY Neigborhood: LICKTON PIKE						Milerovite		⁰⁰ E	
2523 Baker Rd	RAdd Comp \$600,500				0		Goodlettaville			
Distance: 0.73 miles Sale Date: 7 Dec 2020 SalePrice/SqFt: \$212.94	Living Area: 2,820 Property Type: SINGLE FAMILY Neigborhood: LICKTON PIKE		@		•	R		Hendersonville	AY	
Comparables		a shiand City				C	MARIEON Mag	data E2021 Google 2 hm	Terms of Use Report	nati tan
	Ch	ose file(s)					Browse			

• If you have already found a similar property that has sold in your neighborhood, you can upload the pdf by browsing your computer and uploading the attachment.

I have already found similiar properties that have	been sold in my neighborhood using COMPER Sales Search		
		Browse	
	Upload		
Sales-Analysis	-4018-BAXTER-RD.pdf 92 KB		Remove

• If you have found a similar property that has sold in your neighborhood, you can enter the information here and upload the accompanying documentation. <u>NOTE:</u> It is not required that you upload additional documentation

I have already found similiar properties Date Sold	that have been sold in my neighborhoo Property Address	od not using COMPER Sales Search Selling Price	
03/15/2020	4018 Baxter Rd	\$219,000	
+Add another property Upload Sale	s-Analysis-4018-BAXTER-RD.pdf	92 KB	Remove



7. If the property was purchased since January 1, 2013, you will be asked to please provide the following information:

Purchase Date		Purchase Price
	Ċ	

NOTE: To access these benefits, you will need to provide a valid email address

8. If the property is rented, please provide the Annual Gross Rent.



9. You will be asked to enter their opinion of Fair Market Value of the property as of January 1, 2020. This is a required field.

9. Please enter your opinion of the fair market value	of the property as of January 1, 2020:
Value	
	*
	_

10. If you have any additional comments, you can enter in the space provided.

10. If you have any additional information or comments please enter below.	
	l.
1000 Characters Remaining	

11. You have the option to attach any additional files to support your informal review here:

11. Attach files to support your informal review:		
	Choose file(s)	Browse
	Upload	



12. If you decide not to upload supporting documents and choose to mail them, you will want to check the box below. By checking this box your appeal will be in a pending status until the County receives your documents.

I will send supporting documentation via Mail, Fax, or Email (Please reference Parcel ID number).			
	Mail	Fax	Email
	700 2ND AVE S, SUITE 210	615-862-6095	APPEALS@NASHVILLE.GOV
	PO Box 196305		
	Nashville, TN 37219		



Review and Submit

This tab will give you the opportunity to review the information you have provided, if you need to make a correction/change click on the **C** dit button. This will take you back to the tab where you may make any changes necessary. Once you are ready to submit your appeal you can click the submit button located at the bottom of the Review and Submit page.

<u>NOTE: Filing of this document will create a review of the fair market value of the property being appealed. Reasonable notice</u> <u>onsite inspection of the subject property by a member of the county appraisal staff may be preformed</u>

Pr	eview and Submit						
NO the	TE: Filing of this document will create a review of the fair r county appraisal staff may be performed	narket value of the	e property being	appealed. Reasonable notice onsite inspection of the subject property by a member of			
Ab	oout Yourself ZEdit						
N	ame (Role)	Charles Brown (S	Charles Brown (SELF)				
Taxpayer/Agent's Willingness to participate in online process		No					
E	mail Address						
Telephone Number		(978) 741-2244					
Ab	oout Property Characteristics / Edit						
	Characteristic	Our Info	Your Info	Notes			
	Total Finished Area (Living Area)	1464					
	Condition	N/A					

About Review Request 🏿 Edit	
Classification	Residential
Comment for Value too high	
Comment for Value too low	
Property Characteristics comment	
Purchase date	5/18/2021
Purchase Price	\$520,000
Annual Gross Rent if property is rented	
Fair Market Value of tde property	\$250,000
Brief statement of review	
Fax Option	Yes
Attachments &Edit COMPER My Comparables Files:	
Sales-Analysis-4016-	DAATER-RU.pul

Previous



Submitted Appeal

Now that you have submitted your appeal, you will receive the message below. If you have chosen to participate in the resolution center, check your email for a confirmation email. You can also print a copy of your submitted information by hitting the Print Receipt button on the pop-up.

Thank You

Your request for review was successfully filed.

- · If you are partipating online, you will receive a confirmatio
- · If you are a first-time filer, the email will contain instructior
- ×
 The review details have been submitted successfully.
 If you are partipating online, you will receive a confirmation email.
 If you are a first-time filer, the email will contain instructions to setup your secure account.

🔒 Print Receipt

Email Confirmation

If you have chosen to participate in the Resolution Center, you would have received a confirmation email similar to the example below. Follow the instructions in the email to set up your Resolution Center password.





Resolution Center

Once you have completed the setup for the Resolution Center, you are re-directed to the center. Here you will see your account status. To review your appeal, click on the blue Review

Account Status				
Parcel ID	User Account	Application Status	Date	
041 11 0 092.00	04111009200	UNDER REVIEW	05/28/2021	Review

Your parcel information along with your appeal will be displayed on the page. You have the opportunity to withdraw your appeal if you believe it was submitted in error by clicking on the blue withdraw button. By participating in the Resolution Center, you will have to advantage to follow the progress of your appeal by checking the status of your appeal. As it is being worked by the Appraiser the status will be updated accordingly.

Filer Summary Filed by:Charles Brown (SELF) Phone:(781) 586-9670 Email:kcarey@patriotproperties.com	Property Information Property Owner:CONNOR, MARILYN G. & CHARLES R Property Location:1212 RUGBY DR Classifiction:Residential	Value Information Owner Requested Value:\$25,000 Land Value:\$45,000 Building Value:\$188,800 Total Value:\$231,800
Review Status UNDER REVIEW		

You can view your submitted supporting documents and upload additional documents if needed.

REVIEW DOCUMENTS All documents and files for this request can be found here.		Add additional files if needed	Browse	COMPER File	Upload
- COMPER My Comparables File				Support the	
Sales-Analysis-3985-BAXTER-RD (1).pdf					
- Support Files					
Cales-Analysis-3985-BAXTER-RD (1).pdf					
	_				